

REFRESHMENT BREAKS

AB220

2006 May 20

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1.0 POLICY

- 1.1 Refreshment breaks will be consistent with the Collective Agreements, as applicable, and be managed by the Department to ensure adequate personnel are available to maintain public safety.

2.0 REASON FOR POLICY

- 2.1 To provide additional clarification for managing refreshment breaks.

3.0 PROCEDURE

General

- 3.1 Supervisors are responsible for scheduling and managing refreshment breaks for all employees under their command.
- 3.2 Police members must notify the on duty Dispatcher and receive prior approval of the Duty N.C.O. to leave the air or leave the District of West Vancouver for their meal and refreshment breaks.

Locations of meal and refreshment breaks must be supplied to the Dispatcher who will record them.
- 3.3 Police members on an eight (8) hour shift are entitled to a total of 60 minutes in meal and refreshment breaks.
- 3.4 Police members on a ten (10) hour shift are entitled to a total of 75 minutes in meal and refreshment breaks.
- 3.5 Police members on a twelve (12) hour shift are entitled to 55 minutes in meal breaks and three 15 minute refreshment breaks.