WEST VANCOUVER POLICE DEPARTMENT

Administrative Policy

AB0040: Appointment to Office

1.0 PURPOSE

1.1 The purpose of this policy is to ensure compliance with the Department's obligations under Sec. 70 of the Act.

2.0 **DEFINITIONS**

2.1 For the purposes of this policy, the following definitions will apply:

"Act" means the BC Police Act, [RSBC 1996], Chapter 367, as amended from time to time.

"Department" means the West Vancouver Police Department.

"Member" means a sworn peace officer employed at the Department.

3.0 POLICY

3.1 Prior to assuming the office, exercising any power, or performing any duty or function as a Member of the Department, all new appointees must take an oath or affirmation in the form prescribed by the Act – Police Oath/Solemn Affirmation Regulation.

4.0 PROCEDURES

- 4.1 Prior to commencement of duties as a Member of the Department in the position of a municipal constable the appointee will before the Chief Constable of the Department or designate, make an oath or solemn affirmation in the prescribed form.
- 4.2 Once completed, the oath or solemn affirmation will be filed in the appointee's personnel file retained by the Department.

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